



May 9<sup>th</sup>, 2023

Dear community delegates  
and individual members of the International Federation\*,

We are writing to inform you about the voting procedures for the upcoming Federation Assembly 2023. As you know, this is a very important event for our federation, where we will make decisions that will shape our future.

The voting will happen at three moments:

- **Tuesday 20th of June on the Charter:** You will be asked to vote on the new Charter of the Communities of L'Arche, which reflects our core values and core practices as a Federation. Two-thirds of the votes cast are required to approve the new Charter.
- **Wednesday 21st of June on approving the reports:** You will be asked to vote on the Report of the International Leaders, report of the Chair of the International Stewardship Board and Report of the Treasurer. A simple majority is required to approve the reports.
- **Thursday 22nd of June on the ISB members, mandate and a transition plan:** You will be asked to appoint the members of the International Stewardship Board, to vote on the Mandate of the Federation, and to vote on the transition plan. You will also vote to ratify the appointment of Federation Council members. A simple majority is required for these decisions, except for the Chair of the International Stewardship Board, here two-thirds of the votes cast is required.

Voting will start each day at 1am UTC and closes at midnight UTC. Check what time this is for you with the help of this [website](#). Do this especially if you are in Australia or New Zealand or at the west coast of the Americas. For example, in New Zealand people can start voting only at 1pm of that day. While in Seattle or Vancouver, you have only until 5pm to cast your vote. It is not easy, living on a round planet with so many time zones!

Before each vote we ask community delegates and individual members to study the document or documents, interact with their community (you will find ideas for this in the guide and on the [Assembly website](#)) and participate in the meeting for delegates and individual members that will be held each of these days. We hope that this will help you to make responsible and informed decisions.

To ensure a smooth and secure voting process, we have set up an online voting platform: <https://vote.associationvoting.com/larche/>. You will receive an email with your username and password to access the platform. Please keep them confidential and do not share them with anyone.

We strongly encourage you to do a test vote from the 6th to the 20th of May. This will help you familiarize yourself with the platform and check that everything works well. To do the test vote, please go to <https://vote.associationvoting.com/larche/> and follow the instructions. The test vote will not affect the results of the actual voting in any way.

If you have any problems or questions regarding the voting procedures, please write to [assembly2023@larche.org](mailto:assembly2023@larche.org). We will be happy to assist you.

Thank you for your participation and commitment to L'Arche. We look forward to connecting with you at the Federation Assembly 2023.

Sincerely,

**Jasper Keus**

Federation Assembly 2023 Coordinator

\* According to the Constitution of the International Federation of L'Arche Communities, each confirmed community has the right of one vote, which counts as two. Individual members (except pastoral ministers mandated by a country and Federation Council members) have the right to vote, it counts as one.